

**Mansfield Board of Education Meeting  
November 18, 2010  
Minutes**

**Attendees:** Mark LaPlaca, Chair, Shamim Patwa, Vice-Chair, Martha Kelly, Holly Matthews, Randy Walikonis, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin  
**Absent:** Min Lin, Katherine Paulhus, Carrie Silver Bernstein

The meeting was called to order at 7:31pm by Mr. LaPlaca.

**HEARING FOR VISITORS:** Middle School students attended to discuss the German and Chinese Exchange Trips and the Fiddlehike.

Min Lin arrived at 7:40pm.

Carrie Silver-Bernstein arrived at 7:56pm

**COMMUNICATIONS:** None

**ADDITIONS TO THE PRESENT AGENDA:** None

Katherine Paulhus arrived at 7:59pm

**COMMITTEE REPORTS:** Policy Committee: Ms. Patwa reported the committee met to review policy revisions recommended by MBOE Attorney, Anne Littlefield. MOTION by Ms. Patwa, seconded by Ms. Matthews to adopt the FMLA policy revision. VOTE: Unanimous in favor. MOTION by Ms. Paulhus, seconded by Ms. Matthews to adopt the Field Trips/Field Studies Policy. Discussion followed with the following amendment to the motion; MOTION by Mrs. Kelly, seconded by Ms. Patwa to amend the proposed Field Trips/Field Studies Policy to require trip insurance purchased by parents. VOTE: Mrs. Kelly in favor. Mr. Walikonis, Ms. Matthews, Ms. Lin, Ms. Patwa, and Ms. Silver-Bernstein opposed. Mrs. Paulhus abstained. MOTION failed. MOTION to adopt the Field Trips/Field Studies Policy: VOTE: Mr. Walikonis, Ms. Matthews, Ms. Lin, Ms. Patwa, Mrs. Paulhus and Ms. Silver-Bernstein in favor; Mrs. Kelly opposed. MOTION passed. MOTION by Ms. Patwa, seconded by Ms. Matthews to adopt the Code of Conduct policy revision. VOTE: Mr. Walikonis, Ms. Matthews, Ms. Lin, Mrs. Kelly, Ms. Patwa, Mrs. Paulhus in favor. Ms. Silver-Bernstein opposed. MOTION passed.

Dorothy Goodwin Bequest Committee: Mrs. Kelly reported the committee met and there were no applications for funds. Committee recommends extending deadline for submitting applications with fliers distributed at schools and sent home with students. Next meeting of the committee is January 11, 2011. MOTION by Mrs. Paulhus, seconded by Mrs. Kelly to extend the deadline for students to submit application until December 31, 2010. VOTE: Unanimous in favor.

Budget Preparation Meeting: Mr. LaPlaca reported he met with Mr. Baruzzi, the Mayor, Town Manager, and Director of Finance to discuss the 2011-2012 budget.

- District Wellness Policy Advisory Committee: Mr. LaPlaca reported he attended the district's committee meeting and asked them to review requests made by parents at a recent Board meeting and to recommend to the Board of Education next step(s) the committee felt were appropriate for the district.

**REPORT OF THE SUPERINTENDENT:**

- Quarterly Financial Statement: Cherie Trahan reported that expenditures and revenues were as expected. MOTION by Ms. Patwa, seconded by Mr. Walikonis to accept the Financial Statements for the quarter ending September 30, 2010. VOTE: Unanimous in favor.
- Budget Items: Professional and Technical Services; Substitutes: Mr. Baruzzi reviewed the 2009-2010 expenditures.
- Travel Abroad: Mr. Cryan reported the Chinese sister school has invited MMS students to visit. The Board authorized Mr. Cryan to research details of the proposed trip and report his findings to the Board. Mr. Cryan also reported MMS French students will be traveling to Quebec this winter.
- Strategic School Profile: The district has not received the report from the State Department of Education.

- Consolidated Grant: Mr. Baruzzi reported on the 2010-2011 District Consolidated Application for ESEA Federal Grants. MOTION by Mrs. Kelly, seconded by Ms. Lin, to approve the District's Consolidated Grant Application. VOTE: Unanimous in favor.
- Concussion Training and Testing: Mr. Baruzzi reported there is no legal compulsion for such testing.
- Vaccinations: Mr. Baruzzi reported the percentage of unvaccinated children in the district is minimal.
- Healthy Food Certification: Mr. Baruzzi reported the State Department of Education commended the district on the excellent job with HFC documentation materials.
- District Fall Assessments: Mr. Baruzzi reviewed the results and addressed questions by the Board. He indicated there would be a district review of these assessments during the 2010-2011 school year.
- UCONN Schools as Clinics Agreement: MOTION by Ms. Patwa, seconded by Ms. Silver-Bernstein, to continue as a Professional Develop School with the University of Connecticut. VOTE: Unanimous in favor.
- Community Conversations: Mr. Baruzzi will conduct meetings at each school in morning and evening during the week of November 29, 2010.
- 2011 Meeting Calendar: MOTION by Mr. Walikonis, seconded by Mrs. Paulhus to adopt the 2011 Board of Education Meeting Calendar. VOTE: Unanimous in favor.
- Enhancing Student Achievement: Mr. Baruzzi reviewed three additional proposals which will be implemented at the schools in support of this activity.
- Class Size/Enrollment: The principals reported no significant change in class size or enrollment.

NEW BUSINESS: None

CONSENT AGENDA: MOTION by Mr. Walikonis, seconded Ms. Paulhus that the following items for the Board of Education meeting of November 18, 2010 be approved or received for the record. VOTE: Unanimous in favor.

That the Mansfield Public Schools Board of Education approves the minutes of the October 21, 2010 Board meeting.

That the Mansfield Public Schools Board of Education accepts the retirement of Vicki Daniels, Southeast School Nurse, effective December 31, 2010.

That the Mansfield Public Schools Board of Education accepts the resignation of Karen Despres, Mansfield Middle School Guidance Counselor effective November 24, 2010.

That the Mansfield Public Schools Board of Education approves the request for maternity and unpaid child rearing leave of Jocelyn Dunnack beginning January 3, 2011 through the remainder of the 2010-2011 school year.

That the Mansfield Public Schools Board of Education approves the request for maternity and unpaid child rearing leave of Danielle Heersink beginning March 25, 2011 through the remainder of the 2010-2011 school year.

That the Mansfield Public Schools Board of Education approves the request for maternity and unpaid child rearing leave of Kelly Villar beginning February 10, 2011 through May 2, 2011.

HEARING FOR VISITORS: None.

SUGGESTIONS FOR FUTURE AGENDA: Mr. LaPlaca invited Representative-Elect Greg Haddad 54<sup>th</sup> District to discuss budget and school construction

**MOTION** by Ms. Matthews to adjourn at 9:52pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste Griffin, Board Clerk